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18 December 1968

MEMORANDUM FOR: Chief, Archives and Records Center

ATTENTION

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SUBJECT : I

Temperature and Humidity Control in

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REFERENCE

: A&RC Memo, dtd 1 November 1968

1. The Post Engineer Maintenance Section has responded on numerous occasions regarding problems concerning temperature or humidity in

Work performed is limited to normal repairs and maintenance, since we are neither staffed or equipped to perform major system redesign or to effect changes in the system as installed.

2. In order to define the problem and determine proper action to be taken, an engineering survey and analysis is suggested. This can be

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3. It is estimated that the cost of an engineering study with recommendations for an improved system would cost approximately \$3,000.00. Your office should forward a formal memorandum to

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requesting this engineering service. This memorandum should include a fund citation covering the estimated cost of the study.

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